

PACE POLICIES

The following Policies are to be adhered to by ALL families participating in **any and all** PACE activities and all payments are Non-Refundable.

PACE of Miami is a Christian ministry dedicated to the glory of God and was created to provide homeschooling families an opportunity to enhance their education and socialize with other homeschoolers in a conservative, wholesome, Christian environment. Teachers at PACE are born-again Christians, with the exception of a few who were "grandfathered in" before this requirement was instituted. If you have any questions about this, please feel free to contact us.

Before registering, please read the current Policies below and ensure that you and your children are aware of the rules and understand they must be followed by all individuals at any and all PACE activities (including but not limited to field trips, outings, classes, etc). Registration fees are **NON-REFUNDABLE. If you are unsure whether you will be able to comply with any of the policies, particularly remaining on campus, putting an infant or toddler in childcare while you serve your required volunteer hour, and/or not being in your child's class, it is recommended that you delay registering for classes.**

The rules that govern PACE may not meet your needs. A minority of families may find the rules too restrictive. As with any program, PACE will not suit everyone. Please evaluate whether you and your children will be able to abide by the rules before committing to attend our program.

PACE POLICIES

The following Policies are to be adhered to by ALL families participating in any and all PACE activities.

1. Registration: Class selections will be by appointment only. You obtain an appointment by paying your non-refundable family registration fee. The Registration Fee is exclusive of class and supply fees. Payments for the first month of classes must be made at the time you register for classes. No refunds will be given for class or supply fees once you register for them the only exception is if a class is canceled due to low enrollment, you will be notified, and your money will be refunded. Class schedule cannot be changed once selected, please choose carefully. All members, **MUST** participate in a MANDATORY Parent Orientation meeting given by the Board. Students will not be permitted to attend any class if parents have not attended said meeting and there will be no refund given for missed class(es). Families who registered for enrichment and will not be attending classes during the 1st semester, will automatically be enrolled in "Support Group" for the remainder of the year. NOTE: Except for designated academic classes where a student can demonstrate that he/she has met the pre-requisites, students WILL NOT be registered for classes that are not within their age group. The child's age is his/her age between the start date of the PACE calendar start date and November 30th, except as otherwise noted in the class description, and except students in classes for 2-1/2 and up, where students must be 2-1/2 by the first day of the fall semester. The age requirement applies to both semesters. If your child has a birthday between the first day of the PACE calendar start date and November 30th, you can use either age to choose classes, however, you must indicate the appropriate age on the Registration Form. Keep in mind that if you place your child in a "higher range class" and they are not able to keep up with the level of the class, no refunds will be made. (See example below). Note: Sam is turning 13 after classes begin, but on or before 11/30.

STUDENT NAME: SAM SMITH
GRADE: 7 AGE: 12 DOB: 11/15/-
10:00 Drama
11:00 Literature
12:45 Government (13)
1:45 Ceramics

The need to have the age requirement waived due to your child's learning disabilities also requires PACE Board approval. Please email request prior to registration to, info@pacemiami.org, indicate your particular circumstance and the class in which you wish to register. Class descriptions and schedule can be viewed on our website at www.pacemiami.org. The fall schedule will be posted by mid-June. Note that some classes have pre-requisites for registration. For spring registration, some classes may already be full due to continuing enrollment from the fall semester. Any room assignments indicated on the schedule may be changed prior to the start of class. Families should arrive with enough time to check final room assignments for classes. Any and all class availability, scheduling, age exceptions etc. must be handled only through the Board. Teachers will not be able to help you.

2. **PAYMENTS** (general): ALL TEACHER PAYMENTS ARE FACILITATE BY THE BOARD. TEACHERS WILL NOT BE ABLE TO ASSIST YOU WITH THIS. NOTE: CLASSES ARE PAYABLE MONTHLY OR PER SEMESTER. IF YOU CHOOSE MONTHLY, THEN EACH MONTH YOU MUST PAY FOR ALL YOUR CLASSES FOR THE COMING MONTH in advance @ \$5.00 PER STUDENT, PER CLASS, PER WEEK, UNLESS OTHERWISE STATED. PAYMENT FOR CLASS AND SUPPLY FEES MUST BE THROUGH THE WEBSITE ONLY. Full, non-refundable payment for each month must be made no later than 5:00 p.m. on the Friday prior to the next month, with the exception of the first month of each semester when *payments must be made at the time of registration*. Payments made after 5:00 pm will be considered late and will carry a \$5.00 late fee, per child, per class. Class fees and late fee will be required the following Friday before a student is allowed to enter class. Failure to pay the class and late fee by the first Friday of the month will result in your child being dropped from the registered class. Should an opening be available, there will be a charge of \$5.00 in order to reinstate a child in a class.

NOTE: If you choose to pay the semester, please note that there are no refunds if you choose to not continue with said class. ALL PAYMENTS, MONTHLY OR PER SEMESTER ARE NON-REFUNDABLE. NO CREDITS ARE GIVEN WHEN A STUDENT IS ABSENT. Choose your classes carefully as there is no provision for "trying out" a class. If you wish to register for a class, you must pay for the remaining weeks of the month. If your child does not like a class, no refund will be made. There will be a \$2 charge for any double payments that will be applied to your account. It is your responsibility to make sure to double check every time you make a payment in order to avoid any double payments.

Schedule for 2023-2024

September 2023	(5 weeks) Class begins Sept. 1st	At time of class registration
October 2023	(4 weeks)	September 29th
November 2023	(3 weeks)	October 27th (Semester ends 11/17)
January 2024	(3 weeks)) Class begins Jan.12th	At time of class registration
February 2024	(4 weeks)	January 26th
March 2024	(5 weeks)	February 23rd (Semester ends March 29th)

3. **DROPPING and ADDING CLASSES**: DROPS: On the registration days prior to the start of the semester, no refund will be made of either the class or supply fees. For subsequent months, any class that you may wish to drop, must be notify to the PACE Office ON OR BEFORE the payment date for that month and a drop slip must be filled. FAILURE TO NOTIFY the Office of your intention to drop a class in a timely manner may result in you being responsible for all payments regarding registered class, regardless of if student attends or not. Failure to pay class fees will result in your family's dismissal from the program. Supply fees will not be refunded when a class is dropped. ADDS: If you wish to add a class, you will need to make full payment for the class before your child is added to a class. No student will be allowed to attend a class until payment is made for the remaining weeks of the month, together with any applicable supply fee, and NO REFUNDS will be given if you decide not to remain in a class.

4. **DRESS CODE**: (FOR ENRICHMENT AND ALL PACE ACTIVITIES). We believe that the Bible teaches us that a Christian's appearance should reflect the fact that Jesus Christ lives within them. It is for this reason that PACE has a dress code. ALL students whether, registered for enrichment classes or not, ARE REQUIRED to wear a PACE T-shirt AT ALL TIMES when on campus, for classes, seminars, workshops, or other PACE sponsored events. T-shirts must be worn each Friday at Enrichment and to any PACE sponsored field trip or activity (except where dressier attire is suggested). When attending a PACE sponsored program where dressier attire is suggested, whether the activity is on or off campus, clothing items are not to have any vulgar or offensive messages, and they should not be provocative or lacking in modesty. This means no skin-tight outfits, no low-cut tops, no bare midriffs, or exposing fabrics. If when you move, your midriff is exposed, choose another outfit. At all times, shorts must be of MODEST, MID-THIGH LENGTH and dresses or skirts should also be of modest length. The general rule is that shorts must be at or below your fingertips when your arms are fully extended at your side. No ripped jeans, pants or shorts that expose skin through holes. There are to be no pierced jewelry on any body part, except earring on girls. There is to be no excessive jewelry, chains, or any jewelry associated with rock music, drug culture, or playboy philosophy. Hair may not be worn in faddish or extreme haircuts. All tattoos must be completely covered to the best of their ability. Students and parents must not be groomed in such a manner as to attract attention or detract from the learning process in conformance with this Policy. PARENTS are not required to wear PACE T-shirts, however, they must comply with all other aspects of this Policy. You will be required to pay for the T-shirts at the time of the order. T-shirts or polos may be worn tucked in or loose. They may not be rolled, cut, tied, worn or modified in any manner. THE DRESS CODE APPLIES ANYTIME STUDENTS AND PARENTS ARE AT A PACE FUNCTION. THE DRESS CODE WILL BE STRICTLY ENFORCED. Those not conforming to this dress code, will not be permitted to participate in the program for that day. No refunds will be given for classes or activities

missed due to inappropriate dress or grooming. If the church staff sees a student without a PACE T-shirt, they will assume they are trespassing and proceed accordingly for the safety of their property.

"...For from within, out of men's hearts, come evil thoughts, sexual immorality, theft, murder, adultery, greed, malice, deceit, lewdness, envy, arrogance and folly. All these evils come from inside and make a man "unclean"." Mark 7:21-23 NIV - "Everything is permissible" - but not everything is beneficial. "Everything is permissible" - but not everything is constructive. Nobody should seek his own good, but the good of others. 1 Cor. 10:23-24 NIV

5. **NON-PACE MEMBER(S):** Non-PACE members are not permitted on campus unless they are immediate family members, such as siblings of a currently registered PACE Member. Non-PACE member sibling *must* be listed on the registration form. Any student(s) who are not PACE members and do not have school on a designated day, including teacher workdays or school holidays, are not permitted on campus at the Enrichment Facility. Due to insurance and church regulations, any non-member, friend, family (cousins, grandchildren), neighbor, etc, seen on campus will be asked to leave. Failure to comply, will be considered trespassing and the police will be called. Support members are PACE members but must comply with the uniform policy while on campus at the Enrichment Facility and as it is established for all PACE field trips, they must wear a PACE T-shirt.

6. **BEHAVIOR:** The PACE Board reserves the right to dismiss or suspend any child or adult whose conduct becomes detrimental to the best interest of the program. Any disorderly conduct from any student or adult including, fighting, striking, hitting, pushing, biting, bullying, lying or any form of harassment towards another student or adult in any manner may be cause for immediate dismissal from PACE. Cursing, use of foul language, intimidating, taunting, name calling, insults, false statements about other persons or threatening behavior will not be tolerated. Battery or assault will be cause for immediate dismissal and proper authorities will be notified. There are to be no public displays of affection between students while at the Enrichment Facility or while participating in any PACE sponsored activities. Students are not to bring into class any hand held games, toys, radio, CD player, iPods, cell phone, any kind of material that distracts from the learning process, including any illegal substance or anything that can be considered a threat to the safety of others. There is to be no playing, running, riding skateboards, Heely's, scooters, etc. in the hallways or courtyards. There is to be no throwing of hard balls in the courtyard or playing with sticks or any other objects that may cause injury to others. **STUDENTS MUST BE SUPERVISED BY A PARENT ANY TIME THE STUDENT IS NOT IN A REGISTERED CLASS. ADULTS AND OLDER STUDENTS ARE EXPECTED TO SET AN EXAMPLE OF PROPER BEHAVIOR AND SPEECH FOR THE YOUNGER STUDENTS.**

7. **TARDINESS:** Students, Assistants and Volunteers must arrive on time to their classes. It is disruptive for students and/or assistants to enter once class has started. Students arriving late may not be allowed to enter the classroom, and repeated tardiness may result in dismissal from the program. Class fees will not be refunded. Assistants/Volunteers will be marked absent if they do not arrive on time for their assigned position.

8. **REQUIRED ASSISTANT HOURS:** ALL Members must participate and complete a Required Assistant Hour EVERY WEEK, in a specific duty pre-assigned by the Schedule Coordinator. No Parent will be assigned to their child's class. All positions may be re-assigned at any given time, according to the needs of the Enrichment Program. Teens may not serve in the place of their parents. Teens may only do volunteer work for community service hours. Required Assistant Hour's responsibilities may include but are not limited to: (1) remind teacher to open class in prayer, (2) take initiative in assisting teachers and students as needed according to the teacher's specific guidelines; (3) take attendance; (4) distribute materials; (5) help maintain order in the classroom and remove any students exhibiting any disrespectful or disruptive behavior and escort him/her to the PACE office; (6) ensure classroom is clean and tidy at the end of the class period; (7) accompany any student to use the restroom, and/or (8) perform any other duty applicable to their assistant position. Parents will not be assigned to a class in which their child is registered. If you are not comfortable at this time with your child being in a class without you, we understand and ask you to reconsider membership as it may not be the season for your family at PACE. If your child has any special needs, please let us know ahead of time. All special requests can only be done with the Board's prior permission and provided that it does not conflict with your assigned position. Please note that we may not be equipped to provide the adequate assistance that your child may need. This will not be considered your Required Assistant Hour. Assistants are not to be on the phone or talking with other parents during their assigned hour or while class is in session.

IT IS EACH PARENT'S RESPONSIBILITY TO OBTAIN A SUBSTITUTE IN THE EVENT OF HIS/HER ABSENCE, whether the absence is planned or a last-minute emergency. It is not the responsibility of the Schedule Coordinator nor of the PACE Board to obtain a substitute for you. An Assistant's tardiness, failure to be at their assigned job, OR TO HAVE A SUBSTITUTE IN PLACE, will be considered a violation of this Policy. First violation, the member will be notified, second violation the member will receive a written email notification, and third violation the member will be dismissed from the program. NO REFUNDS will be given due to dismissal. EACH PARENT IS RESPONSIBLE FOR NOTIFYING THE COORDINATOR OF ANY CHANGE IN HIS/HER SCHEDULE THAT AFFECTS HIS/HER ASSIGNMENT. No one is permitted to do their Required Hour with their child. If your child is under the age of 4 years old, not taking a class and have no one to watch them during your assignment, they must be signed into Childcare during your assigned hour. We will make every effort to accommodate your needs as indicated in the Registration Form, but this is not always possible. Nursing mothers with infants will have priority in Childcare. WE CANNOT GUARANTEE YOUR REQUEST TO BE ASSIGNED TO ASSIST IN THE CHILDCARE ROOM. If your child is too young to be left in any class alone, or you do not wish your child to be in childcare for 1 hour while you perform your duty, then you should consider postponing registration in the Enrichment Program. No fees will be refunded should you decide to leave the Enrichment

Program due to your dissatisfaction with your assigned position.

9. **PARENTS ON CAMPUS:** PACE Enrichment is a co-op and therefore parents MUST ALWAYS remain on campus while their child(ren) are in class or participating in a PACE sponsored event. If leaving campus to pick up lunch, run errands, or any other reason, your child(ren) MUST be taken with you. Another PACE parent cannot watch your child(ren) or be responsible for them. AT NO TIME CAN ANY PACE STUDENT BE LEFT IN THE CARE OF ANOTHER PACE PARENT. This policy applies to all PACE Field Trips as well.

10. **EMERGENCIES:** AT NO TIME CAN ANY PACE STUDENT BE LEFT IN THE CARE OF ANOTHER PACE PARENT. If you or a family member over the age of 18, are physically unable to bring AND stay with your child(ren) at PACE, the child(ren) is not allowed to be on campus or participate in any PACE sponsored events or Field Trips.

11. **CHILDCARE:** There will be a designated room for childcare. Childcare Policies: 1. Only the (1) assigned helper/parent is allowed in the room during their assigned hour. 2. Due to the large number of children, childcare may be used ONLY during your teaching/set-up or required Assistant hour. Children must be signed-in, and parent must indicate the location of their assignment, phone number and any special needs the child may have. 3. Parents should provide a NAME TAG for their children. 4. Children may eat a snack, TO BE PROVIDED BY THE PARENT, while in childcare. Please make sure to write any scheduled feeding time(s) on sign-in sheet. 5. Parents must provide diapers, and wipes for each child. Bags, bottles, and snacks should be marked with child's name. Children will have a diaper change, when needed, unless otherwise instructed. 6. Parents may have a carrier only for sleeping children and "non-walkers". 7. Children must be picked up immediately after the conclusion of the scheduled teaching or required assistant hour. 8. There is no early drop off available. Crib and swings are not available in childcare room. Please note that A CHILD MAY NOT BE IN A CLASSROOM UNLESS HE/SHE IS REGISTERED FOR THAT CLASS. If you have an infant, we will do everything we can to assign you to childcare as your required assistant position, but this will not always be possible. If you are unwilling for your child to be in childcare during your required assistant hour and are unable to find someone to take care of him/her on campus, please consider postponing your participation in the Enrichment program.

12. **PARENTS IN CLASS:** Only parents assigned as the assistant may be in a class unless prior permission has been obtained from the Board. If your child has a special need, please speak to The PACE Board.

13. **FACILITY USE:** Please remember that we are privileged to use the facility at Riverside, and they are still conducting business.

- a. ***ENRICHMENT BUILDING:*** PACE families are to use only the east building that is designated for Enrichment classes. The Riverside Pre-School building on the west side of the property as well as the west side playground, Church Office and Sanctuary are OFF LIMITS TO ALL PACE FAMILIES. NO ONE, FOR ANY REASON, MAY USE THE SANCTUARY BUILDING AS A WAITING AREA. Use of these "off limit" areas may result in immediate dismissal from the Enrichment program. ***INDOOR WAITING AREA:*** The "Warehouse" across the access road from the east wing and room 201 has been designated as an indoor waiting area. This will also serve as our Lunchroom and snack area. THIS IS NOT A PLAY AREA. Please enter the "Enrichment Building" from the middle double doors closest to the Gazebo. Do not use any other doors for entrance or exit of this building.
- b. ***WAREHOUSE AREA:*** The "warehouse" is located parallel to the east wing and across the access road. Please enter the "warehouse" from the double doors under the breezeway. Do not use doors located on the south side of building. The "warehouse" is our designated Lunchroom THIS IS NOT A PLAY AREA. PACE families are to use only the lunchroom, and restrooms downstairs which have been designated for PACE. Riverside has an occupational therapy school in the upstairs and downstairs classrooms of this building. All classrooms and upstairs are OFF LIMITS TO ALL PACE FAMILIES. NO ONE, FOR ANY REASON, MAY USE ANY OF THESE SPACES AS A WAITING, SITTING OR QUITE AREA. Use of these "off limit" areas may result in immediate dismissal from the Enrichment program. Please no running inside the "warehouse." PACE members are permitted to use the playground facility located on the north side of the "warehouse." Student(s) must always be supervised during lunch time and while using the playground. Please be courteous and clean up area before you leave. Please be mindful when children use the Warehouse restrooms as there are showers in each one. NO ONE is PERMITTED to use, play or turn them on for any reason. The "warehouse" will be closed after lunch.
- c. ***Crossing Guard:*** PACE may have assigned a Crossing Guard as a required volunteer assignment during the sport class hour to assist parents and younger children. Please speak to children to listen and be respectful of cross guard for their safety.
- d. ***COURTYARD:*** (where gazebo is located) and ***GRASSY AREAS:*** The Courtyard area between the gazebo and the sanctuary building may NOT be used at any time. The gazebo and grassy area from the gazebo towards the parking lot is available for lunchtime. Remember this area is adjacent to the parking lot and we ask that you are careful to supervise your child(ren) while in this area. Facility chairs may not be taken outside the building, feel free to bring your lawn chairs and blankets. As with the "warehouse" please be courteous and clean up before you leave. Warehouse grassy area that is gated in front of our lunchroom area, may be used from 11:00 am and on. There will be a sports class being conducted at 10 am and we ask that you respect this time.
- e. ***STROLLERS:*** Due to limited hallway space and safety considerations, we request that if you must bring a stroller, please use a small umbrella stroller.

- f. GUM CHEWING: The facility at Riverside is entirely carpeted. There is to be NO GUM CHEWING on campus by either parents or students.
 - g. SMOKING: There is no smoking allowed anywhere on campus.
 - h. HALLWAYS: No one is to remain in the hallways while classes are in session. No feet or chair leaning on walls. Use of Heely's, skates, or skateboards is not permitted at the facility.
 - i. PACE SNACKS: Snacks, sodas, and juice will be available at the "warehouse" and throughout the day in the office for \$1.00 each. Lunch will be catered and must be pre-ordered the week before in person or Thursday before noon via the PACE website. Lunch may only be eaten in the designated lunch area - "warehouse", grassy areas, office as indicated in (b) and (c) above. Only students 12 years and older can pick-up pre-ordered lunch, younger children must wait for their parents. PARENTS ARE RESPONSIBLE FOR PAYING FOR ALL LUNCH ORDERS, EVEN IF THEY ARE NOT PICKED UP. PARENTS MUST ENSURE THAT THEIR CHILDREN CLEAN UP THEIR LUNCH AREA.
 - j. CHURCH OFFICE: Everyone must be mindful that the church staff is working while PACE is in session. NO ONE is permitted to go through the church office, the sanctuary building, or to congregate outside the church office. The Church is a separate entity from PACE. Do not ask or request anything from the church. All questions as a member of the PACE program, must be addressed to the PACE Board.
 - k. SANCTUARY AREA: This area is **Completely "OFF LIMITS"**. THIS IS NOT A WAITING AREA.
 - l. Riverside Pre-School building sidewalk: - The west side building is the Riverside Pre-School and we ask that PACE not walk on that sidewalk. The Pre-School has a security guard posted outside all day and we ask that all our members be respectful and follow any directions that they may ask of us.
 - m. FIRE ALARMS/DRILLS: Should the fire alarm sound during Enrichment, students are to quickly line up in single file and leave the building through the nearest exit. The teacher is to head the line and the volunteer is to be the last one out. Students and volunteers ARE TO REMAIN WITH THEIR CLASSES. Students are not to get out of line to look for their parents, talk, go to the bathroom, etc. Volunteers are to remain with their assigned class and not leave their assignment to look for their children. Everyone must exit the building quickly and wait in the parking area, past Row A until the "all clear" is given by a PACE Board member. Upon returning to the building students are always to remain with their class. ANYONE SETTING OFF THE ALARM INTENTIONALLY WILL BE IMMEDIATELY DISMISSED FROM THE ENRICHMENT PROGRAM.
 - n. PLAYGROUND NEXT TO THE WAREHOUSE- Is available to PACE Families. Parents must supervise student(s) at all times.
 - o. SOLICITATION - No solicitation without PACE Board consent.
 - p. PICTURES/VIDEO RECORDING: Only authorized PACE members, coordinators and/or Board members may take pictures or video tape at PACE, except for the end of the year show, no parent on campus may photograph. or videotape without prior written permission, each time, from the PACE Board.
14. PARKING - PACE Parking is designated in row B, C and D of the parking lot. Parking in the first row A (closest to the building is designated for Riverside Pre-School only. Any PACE member parking in Row A will be subject to being towed at the vehicle owners' expense.
15. NAME TAGS: Moms, Dads, and students are strongly encouraged to wear name tags the first weeks so that we can all get to know each other by name.
16. DRESSING UP: HALLOWEEN: PACE, as a Christian organization, does not celebrate Halloween on the Friday of or preceding Halloween. Parents and students should be mindful to wear their usual "PACE uniform" and avoid any accessories, toys and costumes that represent Halloween. We realize that some of you may not agree with this policy, but we thank you in advance for your cooperation in seeing that your children obey it as well. Spirit Day: On the designated day for Spirit Day, students and parents have the option of dressing up in an outfit that conforms to the designated dress-up in accordance with the theme, he/she must be wearing the regular PACE uniform and conform to the dress code. Students not following this rule will be required to purchase a new PACE T-shirt for the day, or they will be asked to leave campus.
17. COMMUNICATIONS: It is strongly recommended that you obtain an email address if you do not already have one. You will receive weekly communications from PACE as to important dates and other homeschooling information. In the alternative, you will be responsible for checking PACE website for all important communications.
18. STUDENTS AGE 6 AND UNDER: a. Children 6 and under will not be allowed to leave the classroom without an adult unless the parent has signed an "Authorization to be Released from Class Without Adult Supervision" form, allowing an older sibling to pick up an underage child. b. Children not picked up on time will be taken to the Office where they will be supervised until the parent arrives.
19. STUDENTS TRANSFERRING FROM ONE CLASS TO ANOTHER: It is each parent's responsibility to transfer their child from one classroom to another.
20. WALKING ON CAMPUS: Students under the age of 12 must be physically escorted by a parent to the "warehouse" area and upon return to the east wing. Under no circumstances should a student under the age of 12 be permitted to

cross the access road between the "warehouse" and east wing.

21. **FIELD TRIPS:** Field trips are for PACE Enrichment and Support members *only*. PACE members are not permitted to sign up or bring non-PACE members to any PACE sponsored field trip. This includes extended family members. PACE parents and students are expected to adhere to PACE policies while participating in field trips. Students **MUST** wear a PACE shirt at all times. Students or parents who disregard the field trip policy will not be permitted to participate in future events.

22. As a member of Parents' Association for Christian Enrichment, PACE, a non-profit organization, you are hereby informed that PACE may compile a PACE Yearbook/Memory Book and has a PACE Facebook for members only. All families at time of choosing to become a member, give permission to use any member's photograph for any and all PACE matters. I understand that these photos will be for a print advertising of the PACE yearbook, as well as, the PACE Facebook with the sole intent of sharing within members only, including class involvement as well as field trips and all PACE organized, led or involved events.

23. **VIOLATIONS OF PACE POLICIES:** At the discretion of the PACE Board, a first violation of any policy herein set forth, other than Policy 6 behaviors which warrant immediate dismissal, and/or legal actions, will result in either suspension from the program or a **VERBAL/EMAIL WARNING**. A second violation of any policy will result in either suspension from the program or a **WRITTEN/EMAIL WARNING**, and a third violation of any policy will result in **DISMISSAL** from the Enrichment program. Warnings are cumulative and for violation of any policy.

24. PACE Board reserves the right to terminate a member's PACE membership at any time throughout the year at the Board's discretion.

Amendment due to Covid-19 Procedures:

I voluntarily agree to assume all risk and accept sole responsibility for any illness or injury to my child(ren), spouse or myself. Including SARS-CoV2 or any other illness by attending Riverside Baptist Church and PACE of Miami and do so voluntarily and without coercion. Such risks include any illness or injury, disability, damage, loss, claim, liability, death or expense of any kind that I, my children or any other family member may experience or incur in connection with attending Riverside Baptist Church or PACE of Miami. On my behalf and/or that of my children I release and covenant not to sue, discharge and hold harmless this facility and institution, it's employees, members, volunteers (board members), representatives and consultants. I understand and agree that this release includes any representative or whether a Covid-19 infection or any other illness, injury or loss as described above occurs before during or after participation at this facility/institution.

Let's remember that PACE is a Co-op and Christian organization. We need EVERYONE'S help to make it work and we wish to honor God in all that we do. And let the peace of Christ rule in your hearts, since as members of one body you were called to peace and be thankful; let the word of Christ dwell in you richly as you teach and admonish one another with all wisdom, and as you sing psalms, hymns and spiritual songs with gratitude in your heart to God. And whatever you do, whether in word or deed, do it all in the name of the Lord Jesus, giving thanks to God the Father through him. Col. 3:15-17 NIV

P.A.C.E. Board of Directors for 2023-2024

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